

SECRET

MISSION OF TRD

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1. General. To provide instruction in the several activities charged to the Office of Special Operations and to the Office of Policy Coordination in order to qualify staff personnel in the planning, organization, conduct and administration of these activities both in the field and in headquarters and to ~~properly~~ ^{assist} train agent personnel for their specific assignments.

2. Major Functions.

a. Ascertain the training requirements of OSO and OPC.

b. Organize, supervise and administer adequate training programs, staffs and facilities within the United States to fulfill the training requirements of OSO and OPC. Included in this requirement are:

- (1) Training of OSO and OPC staff personnel.
- (2) Training of OSO and OPC agent personnel.
- (3) Training of OSO and OPC foreign national agent personnel in the United States.

c. Provide assistance and technical staff supervision to training conducted in overseas areas.

d. Insure that the training of each individual is consistent with the cover and security of his proposed assignment as established by his ~~assigned division~~ ^{to which he is assigned}.

e. Arrange and schedule with outside government and private agencies such other training as may be required.

f. Provide training evaluations of student personnel for assistance to their sponsoring branches in determining assignments.

g. Conduct such liaison within OSO, OPC and the remainder of CIA, and other outside agencies as may be required to provide a fully coordinated training program.

h. Conduct applied research on training content and method.

1. Prepare budgetary estimates for all training activities.

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with existing
lectures, with*

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j. Administration ^{or} of all TRD personnel, funds, supplies and facilities.

k. *Assist in the preparation of* ~~Prepare~~ mobilization plans to fulfill training requirements of OSO and OPC in the event of an emergency.

3. Related Functions.

a. Provide policy guidance and administrative support to the Assessment Staff.

b. Arrange lectures and provide the lecturer^s for other U. S. government activities as required.

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